

**TOTNES & DISTRICT SOCIETY
('TOTSOC')**

Minutes of the Executive Committee Meeting

The executive committee met on Wednesday 18 November 2020 at 7:00pm by videoconference.

Members and Apologies:

Paul Bennett	P	Dave Mitchell	P
Jim Carfrae	P	Anne Ward	P
Tom King	P	Kate Wilson	A
Jeremy Logie	P		

P = Present. A=Apologies

The minutes of the meeting on 7 September 2020 had been approved prior to this meeting.

1 Committee membership and appointments

- a. JC had previously agreed to take over as chair. The committee agreed unanimously to his appointment following which JC took the chair.
- b. All committee members present agreed to continue in their present positions although DM noted that he wished to stand down as editor of CONTACT after the spring 2021 edition.

2 Discussed

- a. Action points from the previous meeting:
 - i. Website Training – It was clarified that JC would make the website a priority although it would be for others to deliver the training required.
 - ii. The other action points from the last meeting have been completed.
- b. 2020 AGM

TK reported that it would be difficult to arrange a Zoom meeting to include voting by members. The committee ratified the decision to cancel the 2020 AGM as it considered this to be in the best interests of the Society. TK confirmed that the booking at TBA had been cancelled and that TBA would hold the payment already made against a booking in 2021.

c. Totnes Community Development Trust (Atmos Project)

Prior to the meeting TK had circulated a copy the TCDS Report and Accounts for 2019. This confirmed information previously reported to a meeting of members of TCDS in early 2020. TK also confirmed from a Land Registry search that the Atmos site had been sold by Diary Crest to Fast Globe (Mastics) in January. However the sale had not been completed presumably because it is conditional on certain matters.

d. Neighbourhood Plan

i. Dartington – nothing to report

ii. Totnes – PB reported that he had nothing to add to his comments in CONTACT.

e. Officer reports

i. Membership – JL reported that the large majority of members had paid via standing order.

ii. Treasurer

1. The Committee considered the paper from the Treasurer regarding banking arrangements. Currently Totsoc has accounts with CAF Bank and Barclays; most standing order subscriptions are paid to Barclays whilst CAF Bank is used for payments and a deposit account.
2. CAF Bank has proposed an increase in its charges from £5/month to £8/month. JL proposed that the CAF Bank accounts be closed and transferred to Barclays that offers free banking.
3. Online banking would be available on the Barclays account but with only a single 'signatory' that would remain Jeremy Logie. Given the relatively small sums now handled by Totsoc, this was considered acceptable provided that another committee member reviewed the statements at least every three months.

iii. PA&DF

AW updated the committee on a proposed interactive play area at Baltic Wharf. She agreed to provide further details to TK for circulation to all committee members.

f. Matters raised by members/others.

i. PB drew attention to the consultation by Totnes Town Council on restricting access to the High Street/Fore Street. Whilst the committee did not take a position on this issue, it was agreed to publicise the consultation to all members.

3 Decisions

- a. The Committee ratified the decision to cancel the 2020 AGM.
- b. The Committee agreed that the Treasurer should close the CAF Bank Accounts and transfer the balances to Barclays; and the signatories to the Barclays account(s) should be Jeremy Logie and Jim Carfrae.

4 Next meeting – Tuesday 19 January 2021 at 7:00pm by Video Conference